

College of Family Physicians Singapore



28th
Annual Report
1998-1999



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ANNUAL GENERAL MEETING

Notice is hereby given that the twenty-eighth (28th) Annual General Meeting of the College of Family Physicians, Singapore will be held on Sunday, 23 May 1999 at 1.30 pm Lecture Theatre, College of Medicine Building, Level 1, 16 College Road, Singapore 169854.

AGENDA

1. President's Address
2. Minutes of the 27th Annual General Meeting held on Sunday, 24 May 1998
3. Matters arising from the Minutes
4. Annual Report of the 16th Council for the year ended 31 March 1999: House Discussions
5. Audited Accounts for the year ended 31 March 1999
6. Appointment of Honorary Auditor and Legal Advisor
7. Nomination & Election of Fellows and Honorary Fellows
8. Election of 17th Council (1999-2001): Office Bearers
9. Any Other Business
 - i) Financial Planning: balancing the books
 - ii) College premises: long term plan
 - iii) College to host WONCA Secretariat
 - iv) Ultrasound Diploma Course
 - v) Minor Surgery Course

Dr Richard Ng Mong Hoo
Honorary Secretary
16th Council (1997-99)

MINUTES OF THE 27TH ANNUAL GENERAL MEETING

Minutes of the 27th Annual General Meeting of the College of Family Physicians Singapore, held in the Lecture Theatre, College of Medicine Building, 16 College Road, Singapore 160854, on Sunday 24 May 1998 at 2.30pm.

The following were present:

Fellows:

1. Dr Cheong Pak Yean
2. A/Prof Goh Lee Gan
3. Dr Leong Vie Chung
4. Dr Lim Lean Huat
5. Dr Loh Wee Tiong Alfred
6. Dr Soh Cheow Beng

Diplomate Members

1. Dr Bina Kurup
2. Dr Lau Hong Choon
3. Dr Lee Kheng Hock
4. Dr Ng Ban Cheong
5. Dr Ng Chee Lian Lawrence

Ordinary Members

1. Dr Lim Hock Kuang David
2. Dr Lim Liang Boon
3. Dr Lim Soon Beng
4. Dr Kwan Yew Seng
5. Dr Ng Mong Hoo Richard
6. Dr Tan Chin Lock Arthur
7. Dr Tan See Leng

Associate Members

1. Dr Kwong Kum Hoong
2. Dr Leow Wei Aun
3. Dr Lim Lee Kiang Julian
4. Dr Tham Tat Yean

In Attendance: Ms Yvonne Chung

INTRODUCTION

The Annual General Meeting (AGM) was called to order at 2.30pm with Dr Alfred Loh, President, welcoming all members present and thanking them for their attendance.

As there was no quorum, the President adjourned the meeting until 3.00pm. This is in accordance with the College Constitution.

ITEM 1 PRESIDENT'S ADDRESS

1.0 President re-convened the meeting and called the 27th AGM to order at 3.00pm. This was a non-voting AGM.

1.1 President reported that he would be briefing the House on various activities of the College over the past year. The full reports on the various activities are found in the published 27th Annual Report for the period 1 April 1997 - 31 March 1998.

1.2 ACADEMIC ACTIVITIES

1.2.1 CME Activities

1.2.1.1 The College continues to be active in Continuing Medical Education (CME) activities through the CME Committee chaired by Dr Richard Ng Mong Hoo. He is commended for his contribution and time devoted to this Committee and to continually promoting CME to members.

1.2.2 Family Medicine Teaching Programme (FMTP)

1.2.2.1 The FMTP continues to be a central activity of the College under the direction of A/Professor Goh Lee Gan, the Censor-in-Chief.

1.2.3 Annual Surgical Update

1.2.3.1 The 2nd Annual Surgical Update was held on 17-18 January 1998 at the Regent hotel. It was well attended with over 130 doctors registered for the event.

1.2.4 Diabetes Training Course for Family Physicians

1.2.4.1 This course was over three consecutive Saturdays on 6,13, and 20 September 1997 respectively. It was jointly organised with the Ministry of Health and the Diabetic Society of Singapore.

1.2.5 25th Anniversary Celebration and 6th Scientific Conference

1.2.5.1 The College held its 25th Anniversary celebrations and 6th Scientific Conference and 7th Meditech Exhibition on the weekend on 24-25 May 1997. The conference was well attended by 300 registered delegates, including representatives from overseas colleges and organisations. The programme included a variety of subjects including hands-on workshops on skills upgrading in ultrasound and office orthopaedics which were very popular.

1.2.6 Minor Surgery Course

1.2.6.1 Stemming from the popularity and need for hands-on CME, the College has been holding exploratory talks with Dr Roger Kneebone from the UK Royal College of General Practitioners, to discuss the possibility of running Minor Surgery courses. Dr Kneebone visited the College in February 1998 to meet with the College Council and the College's Teaching Faculty in General Surgery. This Teaching Faculty is now planning a syllabus suitable and relevant for local needs, as well as the cost of running such a course.

1.2.7 Ultrasound Course

1.2.7.1 The College is in the process of finalising the ultrasound course leading to the award of **Graduate Diploma in Basic Ultrasonography (Obstetrics and Gynaecology)**. This is a joint programme with the Graduate School of Medical Studies, National University of Singapore and the Department of Obstetrics and Gynaecology, National University Hospital. The College is also seeking the assistance of the Department of Obstetrics and Gynaecology at the Singapore General Hospital and the KK Women's and Children's Hospital respectively, and also various private practitioners. The proposal has been approved by the Graduate School of Medical Studies. It has been submitted to the University Senate and we are awaiting further approval.

1.2.7.2 In brief, the College will collaborate with a Teaching Faculty in Obstetrics and Gynaecology, consisting of representatives from the National University Hospital, the Singapore General Hospital and the KK Women's and Children's Hospital. The Graduate School of Medical Studies will certify and award the Diploma and the College will carry out the administration and running of the course.

1.2.8 **Advance Family Medicine Training Programme**

1.2.8.1 A/Prfoessor Goh Lee Gan has finalised the **Advance Family Medicine Training Programme**. The course proposal has been forwarded to the Ministry of Health and the School of Postgraduate Studies for their information. The intended start date for this course is July 1998.

1.2.9 **College Website**

1.2.9.1 Dr Lee Kheng Hock is heading the project to re-launch the College website. This will be made more relevant for Family Physicians and will contain a large component on CME.

1.2.10 **Future IT Project with NCB & PSB**

1.2.10.1 The President reported that the National Computer Board and the Productivity Standards Board are keen to explore a future collaboration with the College to introduce IT in GP practices. The aim is to increase the productivity of doctors in their clinics.

1.3 **INTER - ORGANISATIONAL ACTIVITIES**

1.3.1 **Singapore Medical Association**

1.3.1.1 The College continues to work very closely with the Singapore Medical Association (SMA). Dr Cheong Pak Yean, SMA's President is supportive of the College's work and regularly consults the College President on issues concerning Family Medicine and practice.

1.3.1.2 Recently, the SMA President has asked for College representation in the SMA's Ethics Committee. Dr Cheong has agreed to write officially to the College to invite a College Council Member to be in this committee.

1.3.2 **Ministry of Health**

1.3.2.1 The College continues to have a very close working relationship with the Ministry of Health, especially in the Family Medicine Teaching Programme. The Ministry has also given its support to the College's Annual Surgical Update for Family Practice by nominally sponsoring the event.

1.3.2.2 The Ministry has also invited College representation in its Committee chaired by Dr Ling Sing Lin on the **Concept Plan for Primary Health Care in the Year 2020**.

- 1.3.2.3 The President of the College continues to sit on the Ministry's Medicines Advisory Committee which looks into the registration of drugs, and on the National Ethics Committee, headed by Dr Chew Chin Hin. One of the issues that this committee is looking into is the commercialisation of medicine.
- 1.3.2.4 Mr Moses Lee, 2nd Permanent Secretary (Health), met recently with the Council and staff of the College on 20 May 1998. Useful discussions were held on the work and role of the College, in particular, the training of doctors and the accreditation of CME activities. Mr Lee was very supportive of the work of the College.

1.4 INTERNATIONAL ACTIVITIES

1.4.1 WONCA

- 1.4.1.1 The College continues to be very active in the World Organisation of Family Doctors (WONCA), playing a key role in regional seminars and conferences. More recently, the College has been represented by A/Professor Goh Lee Gan and Dr Kwan Yew Seng at the Asia Pacific Regional Conference held in Seoul, Korea.
- 1.4.1.2 This year also saw the culmination of the joint project with the Society of General Practice in Beijing to translate into Chinese a landmark WHO/WONCA working paper: "**Making Medical Practice and Education More Relevant to People's Needs: the Contribution of the Family Doctor**". The College sponsored S\$10,000 towards the cost of this project. Three thousand copies of the document were printed in China and distributed to the Heads and Assistant Heads of the Medical Faculties and Teaching Departments of various universities throughout China. Copies have also gone to the WONCA headquarters. WONCA's Chief Executive Officer has forwarded copies to the health ministries of various countries.
- 1.4.1.3 WONCA and WHO have officially thanked the College for its sponsorship and contribution by various doctors on this project.

1.4.2 Bid to host WONCA 2004 World Conference

- 1.4.2.1 The College Council has unanimously agreed that the College should go ahead and bid for the WONCA World Conference to be held in Singapore in the year 2004. The bid presentation will take place at the WONCA World Conference 1998 to be held in Dublin, Ireland.
- 1.4.2.2 WONCA World Conferences are held once every three years. The College last hosted a World Conference in 1983. Preparations for the current bid are in its final stages.

1.4.3 Family Medicine in Myanmar, Nepal and Bangladesh

- 1.4.3.1 The College continues to play a leadership and mentoring role in assisting neighbouring countries to develop the teaching of Family Medicine, for example, in Myanmar, Nepal and Bangladesh.
- 1.4.3.2 In May 1997, five doctors from Myanmar were fully sponsored to attend a "Train the Trainers Course" and to attend the College's 6th Scientific Conference.
- 1.4.3.3 Dr Cheong Pak Yean, President of the Singapore Medical Association, is already in the process of organising another study tour to Myanmar in January 1999 to coincide with the Myanmar Medical Association's Annual Conference.

1.5 INFRASTRUCTURE

1.5.1 Rental of College Premises

- 1.5.1.1 The College no longer enjoys nominal rental of S\$1 per month for the premises it occupies in the College of Medicine Building. We have been paying commercial rental of **S\$8956.37 per month** to the Ministry of Health since 16 March 1997. This is after giving up and returning to the Ministry some one half of the total amount of space that the College used to occupy. This includes the Lecture Theatre (where the AGM is being held) and the adjacent room where the former Computer Education Centre used to be.
- 1.5.1.2 The President highlighted the fact that the requirement of paying commercial rental was a result of the Land Office's policy and not the Ministry of Health's. The Land Office has stated that market rental would be charged to organisations occupying government premises with effect from 1 January 1996. This policy applies to all organisations, including Statutory Boards and organisations receiving government assistance.
- 1.5.1.3 To help the College, the Ministry has agreed that the College should charge the equivalent amount in fees payable for the training of government doctors on the Family Medicine Teaching Programme (FMTP).
- 1.5.1.4 Even with this above agreement, the College is still experiencing a deficit of some S\$30,000 for the year under review. This is due to the drop in the number of MOH trainees and the time lag between the date when the new rental charges were payable and the date when the new FMTP charges could be imposed.

1.5.2 College Renovations

1.5.2.1 The College was last renovated some 11 years ago, when it moved into the present premises. Wear and tear has taken its toll over these years and it was time for an overhaul of the carpets, wallpaper, window blinds and lighting fixtures.

1.5.3 Secretariat Staff

1.5.3.1 For cost cutting purposes, the College has reduced its Secretariat staff from three full-time staff to two, namely, Ms Yvonne Chung (Administrative Manager) and Ms Katy Chan (Administrative Assistant). The College also employs part-time staff to assist with the Family Medicine Teaching Programme, the College's book-keeping and cleaning of the offices. Temporary staff are also hired as and when the need arises during peak periods.

1.5.4 College Finances

1.5.4.1 The President briefly outlined the College's financial status for the year ended 31 March 1998. The full accounts can be found in the Audited Accounts in the 27th Annual Report.

1.5.4.2 There was a transfer of S\$739,168 from the Postgraduate Medical Library to the College when it ceased operations and closed on 28 February 1997. This is one half of the total amount of funds of S\$1,478,336, of which the other half has gone to the Academy of Medicine, Singapore.

1.5.4.3 The transfer of the funds was on the condition that the College sets up a library within the College called the Postgraduate Medical Library for Family Medicine. The interest from the S\$739,168 would be used to run the library. It is the College's intention to make this library more relevant for trainees and Family Physicians/ GPs.

1.5.4.4 The President also pointed out that the accounts for the year ended 31 March 1998 showed a deficit of S\$194,589, of which S\$112,099 is for the rental of the premises. This leaves an operational deficit of S\$82,490. If one minuses the cost of the renovations of S\$51,000 (which is a one-time expense) from S\$82,490, the actual operational deficit is S\$31,490. (This is much less than the operational deficit of some S\$45,000 for the year ended 31 March 1997). Of the S\$31,490, S\$15,000 has gone to the College's Gold Medal Fund for the annual award to the best candidate of the Masters in Medicine (Family Medicine) Examinations. Another S\$15,000 has been set aside for the College to bid for the WONCA World Conference 2004.

ITEM 2 **MINUTES OF THE 26th ANNUAL GENERAL MEETING HELD ON SUNDAY 11 MAY 1997**

- 2.1** The following amendments to the Minutes of the 26th Annual General Meeting were recorded:

Page 3, under the title **Associate Members**, it should read:
Dr Tham Tat Yean (*not Than*)

Page 4, para. 1.2.3

Dr Leong Vie Chung suggested that the phrase “Due to Government Policy...” is too bold a statement. He suggested: “Due to changes in the policies of the Land Office...” would be better. There were no objections from the House.

Page 6, the title of “Item 2” should read:
“Minutes of the 25th Annual General Meeting held on Sunday 26 May 1996”.

- 2.2** The adoption of the minutes of the 26th Annual General Meeting held on Sunday 11 May 1997 was proposed by Dr Bina Kurup and seconded by Dr Leong Vie Chung. There were no objections.

ITEM 3 **MATTERS ARISING**

3.1 **REUBEN MEYER LIBRARY**

- 3.1.1** Dr Leong Vie Chung asked about the status of the Reuben Meyer Library and whether the College is still receiving funds from the Reuben Meyer Foundation.
- 3.1.2** The President informed the House that in the past, the College has been receiving S\$5000 each year from the Reuben Meyer Foundation. Since the death of Mrs Meyer some three years ago, however, the funding for the Reuben Meyer Library has ceased. The House agreed that it should be recorded that there was such a library called the Reuben Meyer Library but it no longer exists as the funding has stopped.
- 3.1.3** The House agreed that the College will continue to have a library and this will be called The Postgraduate Medical Library for Family Medicine. The funds to run it will come from the interest generated by the S\$739,168 transferred from the Postgraduate Medical Library when it closed on 28 February 1997.

3.2 **COMPULSORY CME**

- 3.2.1** The President reported that since the last AGM, the College has still not heard any further from the Singapore Medical Council about making CME compulsory.

3.3 GRANTING OF STATUTORY POWERS TO THE COLLEGE

- 3.3.1 The President reported that since the last communication with Mr Goh Bai Cheng of the Attorney General's Office in 1996 regarding the granting of statutory powers to the College, he has not heard any further from the Singapore Medical Council (SMC) either, about changes to the SMC regulations to enable the College and the Academy of Medicine to become academic bodies with certain regulatory powers.

3.4 COLLEGE CD-ROM

- 3.4.1 The President informed the House that the project to engage a commercial company to produce a CD-Rom containing the history and activities of the College has been dropped due to the exorbitant cost. However, Dr Lee Kheng Hock, Chairman of the Research and Information Committee, is heading a project to re-launch the College website, the aim being to update members on College activities as well as to inform them of the College's history and milestones.

3.5 ADVANCE SPECIALTY TRAINING PROGRAMME (AST)

- 3.5.1 The President reported that the proposed Advance Specialty Training Programme (AST) has now been re-named **Advance Family Medicine Programme (AMFP)**. The reason for this change is (i) we are not in a position to push the discipline of Family Medicine as a specialty yet, and (ii) the new name is more appropriate and reflects the nature of the course which is designed for those doctors who have already obtained the MMed (Family Medicine) degree. In essence, the MMed (FM) degree would be the entry point and the AMFP would be the exit point, with the award of the College Fellowship on successful completion of the AMFP.
- 3.5.2 The President also reported that the AMFP would be the entire work of the College.

3.6 FAMILY MEDICINE STUDY TRIP TO THE UK

- 3.6.1 Dr Leong Vie Chung asked whether Dr Lim Lean Huat who was sponsored by the College to go on a Study Trip on Family Medicine in the UK in September 1996, had submitted a report to Council and whether this report was available to College members.
- 3.6.2 Dr Lim Lean Huat replied that a report of the findings of this Study Trip has been submitted to Council; a copy of the report has also been forwarded to the Ministry of Health.
- 3.6.3 The report is available at the College Secretariat for College Members to reference.

ITEM 4 **REPORT OF THE 16TH COUNCIL FOR THE YEAR ENDED 31 MARCH 1998**

4.1 The following amendments were recorded:

Page 22, the first sentence of paragraph 2.1.6 should read:

The conference was a great success and saw the participation of over 300 delegates... (*not 3000*).

Page 26 under “**Visitors to the College 19-26 May 1997**”

The correct spelling of the name is:

Dr Kyaw Myint (*not Dr Kway Mying*)

Also:

Dr Myint Zaw should be included in the list of names.

Page 44, para. 1

The correct spelling of the name is **Dr Robin Elizabeth Teoh** (*not Twoh*)

The name of **Dr Lim Lean Huat** should also be included in the list of Family Medicine Tutors taking sessions at the National University of Singapore.

Page 44 para. 2

The names of Dr Lim Lean Huat and Dr Lawrence Ng Chee Lian should be included in the list of GP Tutors.

Page 45, para. 3

The first sentence of this paragraph should read:

A feedback session on the 1997 General Practice/Family Medicine Posting and a discussion on Teaching Strategies were conducted at the Department of Community, Occupational and Family Medicine on 10 January 1998.

4.2 **With reference to page 26, para.10**, Dr Lawrence Ng sought clarification on the outcome of visit of Mr Clive Stephens, Assistant Director, at the Centre for Continuing Education, University of Bath, UK. The purpose of his visit was to explore the possibility of offering postgraduate distance learning courses in Sports Medicine and Primary Care Rheumatology in Singapore.

4.3 The President explained that after enquiring with the Singapore Medical Council, both of the above mentioned courses are not recognised by the SMC. A letter to this effect to Mr Stephens has been sent. The matter has not been further pursued.

- 4.4 **With reference to page 27, 1st paragraph**, the President informed the House that Professor Shatendra Gupta from Nepal, had very positive feedback about his observations of the MMed (FM) Exams. The President and A/Professor Goh Lee Gan were in turn, invited to attend the WONCA Middle East & South East Asia Regional Conference in Kathmandu, Nepal. They were impressed with the General Practice training programmes in Nepal.
- 4.5 Dr Cheong Pak Yean asked whether we could develop a study tour programme similar to the one with the Myanmar Medical Association to enable Singaporean doctors to see 'classic textbook' cases in Nepal.
- 4.6 The President replied that this is something the College could look into in the future.
- 4.7 **Report of the Censor's Board: 1 April 97- 31 March 98**
- 4.7.1 A/Professor Goh Lee Gan, Censor-in-Chief, circulated an updated version of the Annex found on pages 32-39 of the 27th Annual Report, on the Proposed Advance Family Medicine Programme leading to the award of Fellow of College of Family Physicians Singapore (FCFPS).
- 4.7.2 A/Prof Goh also reported that the College membership stood at 699 at 31 March 1998. Within this figure, he had included the Retired category, consisting of 39 members.
- 4.7.3 The College has awarded the **College of Family Physicians Singapore Gold Medal** to Dr Gowri Doraisamy for being the top candidate and attaining a distinction in the 1997 MMed (Family Medicine) Examinations. The award will be presented at the Convocation ceremony at NUS. This award will be given to the top candidate in each subsequent MMed exam. In the event of more than one candidate attaining distinction, the Gold medal will be awarded to the candidate with the highest distinction score.
- 4.7.4 **Advance Family Medicine Programme (AMFP)**
- 4.7.4.1 A/Prof Goh reported that the Advance Family Medicine Programme is targetted to be launched in July 1998. The aim of this programme is to take the discipline of Family Medicine to a higher echelon by developing the Family Physician in the areas of clinical practice, teaching and research so that he or she can take on the leadership role in the discipline.

4.7.4.2 A/Prof Goh proceeded to give an overview of the AMFP and its structure. Essentially, the course will consist of 5 components:

- i) Practice of Family Medicine
- ii) Teaching skills
- iii) Research methodology
- iv) Special interest areas
- v) Service to the Community and the College

4.7.5 The House thanked A/Professor Goh Lee Gan for his report.

4.8 Report of the CME Committee: 1 April 97- 31 March 98

4.8.1 In the year under review, the College had nominally sponsored a number of CME events. The President explained that the term “Nominal Sponsorship” means that the College is not financially liable for the event and that there is input and representation from the College in the event, eg, speaker, chairman or input to the content of the programme itself.

4.8.2 Members went through the report without any objections. There were no amendments to the report.

4.8.3 The House thanked Dr Richard Ng for his report.

**4.9 Report of the Family Medicine Teaching Programme:
1 April 97- 31 March 98**

4.9.1 Members went through the report without any objections.

4.9.2 Dr Lawrence Ng raised the point about whether Family Medicine Trainees should be members of the College.

4.9.3 A/Prof Goh explained that membership to the College is not compulsory nor one of the conditions for trainees undertaking the Family Medicine Teaching Programme. The College does, however, strongly encourage these trainees to take-up College membership.

4.9.4 The House thanked A/Professor Goh Lee Gan for his report.

**4.10 Report of the Undergraduate Teaching Committee:
1 April 97-31 March 98**

4.10.1 Dr David Lim apologised for the omission of the names of Dr Lim Lean Huat and Dr Lawrence Ng in the list GP Tutors for FM trainees.

4.10.2 Members went through the report without any objection.

4.10.3 The House thanked Dr David Lim for his report.

**4.11 Report of the Research and Information Committee:
1 April 97-31 March 98**

4.11.1 Dr Lee Kheng Hock updated the House on the College website project. Since the last AGM, the website project has gone through a few problems, resulting in a period of limbo. The main reasons are: i) the company initially engaged to assist in the project on a goodwill and voluntary basis, ceased giving its charitable assistance. ii) The next company that we approached folded-up after six months of discussions and now no longer exist.

4.11.2 By coincidence, the Singapore Medical Association has recently and successfully launched its website. The SMA engaged the services of the team from the Health Informatics Programme based at the National University of Singapore and headed by Professor Lun Kwok Chan. The College is now discussing with Professor Lun about using his team to help the College in launching its website by the end of 1998.

4.11.3 The cost of maintaining the website is S\$10,000 per year, which is much more reasonable than what a private IT company would charge. The College is sourcing for sponsorship by a pharmaceutical company for the website.

4.11.4 The emphasis of the College's website would be on CME to enable our members to do relevant on-line CME in an efficient way in terms of cost and time. If this is successful, the on-line aspect may be extended to include the Family Medicine modular courses.

4.11.5 In relation to the conducting phase 3 drug trials in Singapore by Family Physicians, the President gave an update from the WONCA perspective. Pharmaceutical companies have approached WONCA to find out how a world body and colleges attached to such a world body could help them to conduct phase 3 trials for specific products. This change in emphasis shows that Family Doctors are being recognised as important links in the development of pharmaceutical products. Also, if the College collaborates in such projects, it could be a source of income to the College as well as raising the profile of the Research and Information Committee.

4.11.6 There being no other comments, the House thanked Dr Lee Kheng Hock for his report.

4.12 Report of the Publications Committee: 1 April 97 - 31 March 1998

4.12.1 Members went through the report without any objections. Members commended Dr Lau Hong Choon, the Honorary Editor and the Publications Committee for the new and re-vamped Singapore Family Physician Journal. We have received feedback that it is visually-pleasing and a much more user-friendly publication with the College Mirror (newsletter) incorporated into it.

4.12.2 Dr Leong Vie Chung also commended Dr Lau Hong Choon and asked the House to join him to congratulate the whole Publications Committee.

4.12.3 A/Professor Goh Lee Gan reported that the publication will be a major part of the College's activities and asked Dr Leong Vie Chung for his advice and help in the future since he was a former Honorary Editor. Dr Leong agreed to offer his assistance where possible.

4.12.4 The House thanked Dr Lau Hong Choon for the report.

**4.13 Report of the Practice Management Committee:
1 April 97 - 31 March 1999**

4.13.1 Dr Tan See Leng, Chairman of the Practice Management Committee was called away urgently during the AGM; the President reported on his behalf that this committee had been busy preparing for the WONCA 2004 bid.

4.13.2 Members went through the report without any objections and the House thanked Dr Tan See Leng in his absence for his report.

**4.14 Report of the 6th Scientific Conference & 7th Meditech Exhibition
1 April 1997 - 31 March 1998**

4.14.1 Members went through the report without any objections and the House thanked Dr Yii Hee Seng, Chairman of the Organising Committee and Ms Yvonne Chung, Conference Co-ordinator, for submitting the report.

4.15 Report of the Finance Committee: 1 April 1997 - 31 March 1998

4.15.1 Dr Arthur Tan, Honorary Treasurer, pointed out that on page 54, the figures enclosed in brackets () should not be bracketed. The report was correct at the time of submission to the printers.

4.15.2 The House went through the Audited Accounts with no further objections and questions.

4.15.3 The House thanked the Dr Arthur Tan, Honorary Treasurer, for submitting the financial report.

ITEM 5 AUDITED ACCOUNTS FOR THE YEAR ENDED 31 MARCH 1998

5.1 The President reiterated that total year's deficit was S\$194,589, but the large part was accounted for by the huge increase in rental, totalling S\$112,099, plus the cost of renovations at S\$51,000, the College Gold Medal at S\$15,000 and the WONCA bid at S\$15,000.

- 5.2 The President invited comments or questions from the House on the accounts. Dr Leong Vie Chung suggested that the term "computer" under Fixed Assets, page 5 of the accounts, should be "Computer system" as this would reflect more accurately that there is more than one computer in the Secretariat. There are, in fact, five computers, two printers and a scanner in the office.
- 5.3 With regards to the paintings and pottery (under Fixed Assets, p.5 of the accounts) the value has increased since we purchased them some 11 years ago. We are in the process of seeking an expert to evaluate the items so as to reflect more accurately their true value for insurance purposes. Finding such an expert to do the valuation at a reasonable cost, however, is not so easy as there appears to be so very few such valuers. The insurance companies that we have contacted do not have such experts either.
- 5.4 The President informed the House that we have sought advice from the investment arm of various banks to advise the College on how to invest the S\$739,168 from the closed Postgraduate Medical Library. Unfortunately, all the available options involved a speculative element. The College, being a non-profit making organisation, is not allowed to invest in anything where there is a risk of speculation, no matter how small. The Honorary Treasurer will be looking at obtaining the best interest returns from the Fixed Deposits.
- 5.5 The Audited Accounts for the year ended 31 March 1998 were proposed by Dr Tham Tat Yean and seconded by Dr Julian Lim.

ITEM 6 APPOINTMENT OF HONORARY AUDITOR AND LEGAL ADVISOR

- 6.1 The House had no objections to re-appointing Messrs Kumaran and Company as the College's auditors and Messrs Lim Chor Pee and Partners as its Legal Advisors.
- 6.2 The College will be writing to the two respective advisors accordingly.

ITEM 7 ANY OTHER BUSINESS

7.1 WONCA 2004 Bid

- 7.1.1 The President reported that preparations are well under way to bid for the WONCA World Conference to be held in Singapore in the year 2004. The bid presentation will actually take place in Dublin, Ireland at the 1998 WONCA World Conference in June 1998.

7.1.2 Originally, there were four countries interested in bidding: Singapore, Greece, Australia and the USA. Australia has withdrawn after having written to all WONCA Member Colleges of their intention to bid. Greece has expressed an interest but has not officially made any announcement. USA has already submitted their bid proposal and circulated the information to all WONCA Members Colleges. We are in the process of circulating our bid proposal to the WONCA World Council and the Member Colleges.

7.1.3 College Members will be kept informed of the WONCA bid in due course.

7.2 Lease of premises and renovations

7.2.1 This has been covered in the Presidents Address, para. 1.5 under Infrastructure.

7.3 Advance Family Medicine Programme

7.3.1 This has been covered in the Censor's Board Report, para. 4.7.4.

7.4 Ultrasound and Surgical Skills Update

7.4.1 This has been covered in the President's Address, paras. 1.2.6 and 1.2.7.

7.4.2 Dr Julian Lim asked whether the Minor Surgery Course could be developed to the level of a Diploma Course.

7.4.3 The President explained that this suggestion by Dr Julian Lim has already been discussed by the College Council. As the area to be covered in the course is relatively 'small', say in comparison to the Ultrasound Course, the Minor Surgery Course will be kept as a CME course for the time being. Also, the award of a diploma would need the involvement of the Graduate School of Medical Studies, which would require a different set of procedures before the course can be approved.

7.4.4 The Council has agreed that the College will run and administer the course and issue a certificate to those participants who have successfully completed the course.

7.5 PSB/ NCB/ College Project

7.5.1 The President reported that the Productivity Standards Board and the National Computer Board had contacted the College about the possibility of doing a project on introducing IT in GP clinics to improve and increase productivity.

- 7.5.2 To date, representatives from the College have had four meetings with representatives from PSB and NCB. Discussions have revolved around how to conduct the study itself and the use of Management Consultants have been explored for the first phase of the project. From the findings, a proposal will be made to introduce IT in the relevant areas of a GP's work. The third phase would be to introduce the recommendations to practising GPs in Singapore.
- 7.5.3 NCB has set aside a budget for this project, but they will only fund 90% of the total cost. The remaining 10% would have to be funded by the College. Given the College's financial position, the President is currently negotiating to have the project 100% funded by NCB and PSB.
- 7.5.4 The above discussions are on-going. Members will be kept informed of further developments of the project.
- 7.6 Close of AGM**
- 7.6.1 There being no further matters for discussion, the Annual General Meeting closed at 4.55 pm, with a vote of thanks to the Chair proposed by Dr Lawrence Ng.
- 7.6.2 The President thanked all those Members who had made the effort to attend today's AGM and appealed to them for their support in the work of the College and future Councils.

Minutes recorded and prepared by Ms Yvonne Chung, Administrative Manager.

Minutes vetted by Dr Richard Ng Mong Hoo, Honorary Secretary (16th Council 1997-99).

REPORT OF THE SIXTEENTH COUNCIL

1 April 1998 to 31 March 1999

1 The composition of the Sixteenth Council (1997-1999) was as follows:

1.1 Council

President	Dr Alfred Loh Wee Tiong
Vice-President	Dr Lim Lean Huat
Censor-in-Chief	A/Prof Goh Lee Gan
Honorary Secretary	Dr Richard Ng Mong Hoo*
Honorary Treasurer	Dr Arthur Tan Chin Lock
Council Members	Dr Soh Cheow Beng Dr David Lim Hock Kuang Dr Lee Kheng Hock Dr Tan Chee Beng Dr Tan See Leng Dr Kwan Yew Seng**
Honorary Editor	Dr Lau Hong Choon

* Dr Richard Ng Mong Hoo assumed office on 22 July 1997 after the resignation of Dr Yii Hee Seng (overseas posting) who was elected as Honorary Secretary at the 1997 Annual General Meeting on 11 May 1997.

** Dr Kwan Yew Seng assumed office on 18 February 1998 (co-opted).

1.2 Board of Censors

Censor-in-Chief	A/Prof Goh Lee Gan
Censors	Dr Lim Lean Huat Dr James Chang Ming Yu Dr Lim Kim Leong Dr Lau Hong Choon

1.3 Secretariat

Administrative Manager	Ms Yvonne Chung
Administrative Assistant	Ms Katy Chan
Clerks	Temporary staff as and when required

1.4 Auditors

Messrs V P Kumaran & Co

1.5 Honorary Legal Advisors

Mr Chan Swee Teck
Mr Lim Chor Pee

1.6 Standing Committees

Six Standing Committees were formed to oversee the various activities of the College:

Continuing Medical Education Committee

Chairman	Dr Richard Ng Mong Hoo
Secretary	Dr Tan Chee Beng
Members	Dr Lau Hong Choon Dr David Lim Hock Kuang
Librarian	Dr Gerard Low Mun Heng
Ex-Officio	A/Prof Goh Lee Gan

Undergraduate Teaching Committee

Chairman	Dr David Lim Hock Kuang
Members	Dr Hong Ching Ye Dr Lawrence Ng Chee Lian
Ex-Officio	Dr Lim Lean Huat

Publications Committee

Chairman & Honorary Editor	Dr Lau Hong Choon
Administrative Editor	Ms Yvonne Chung
Section Editors	A/Prof Goh Lee Gan Dr Arthur Tan Chin Lock Dr Lawrence Ng Chee Lian Dr Paul Goh Soo Chye Dr Helen Leong Soh Sum Dr Tan Chee Beng Dr Tan Ngiap Chuan Dr Shirley Goh Choon Kee
Section Assistants	Dr Siaw Tung Yeng Dr David Cheong Dr Tok Sock Cheng Dr Jonathan Phang Siung King
Editor: The College Mirror	Ms Yvonne Chung
Editorial Assistant	Ms Katy Chan

Finance Committee

Chairman & Honorary Treasurer	Dr Arthur Tan Chin Lock
Member	Dr Richard Ng Mong Hoo
Ex-Officio	Dr Alfred Loh Wee Tiong

Research Committee

Chairman	Dr Lee Kheng Hock
Secretary	Dr Loh Kok Chi
Members	Dr Choo Kay Wee Dr Shanta Emmanuel Dr Angeline Chua Poh Gek Dr Antony Tam Wai Yan Dr Lawrence Ng Chee Lian
Ex-Officio	A/Prof Goh Lee Gan

Practice Management Committee

Chairman	Dr Tan See Leng
Members	Dr Phillip Koh Dr Wong Chiang Yin

1.7 Attendance at Council Meetings

Eleven Council Meetings were held on a monthly basis for the period 1 April 1998 to 31 March 1999. There was no meeting in December 1998. The attendance of the Council Members are as follows:

President	Dr Alfred Loh Wee Tiong	11
Vice-President	Dr Lim Lean Huat	6
Censor-in-Chief	A/Prof Goh Lee Gan	8
Honorary Secretary	Dr Richard Ng Mong Hoo	11
Honorary Treasurer	Dr Arthur Tan Chin Lock	10
Council Members	Dr Soh Cheow Beng	7
	Dr David Lim Hock Kuang	7
	Dr Lee Kheng Hock	11
	Dr Tan Chee Beng	7
	Dr Tan See Leng	6
	Dr Kwan Yew Seng	11
Honorary Editor	Dr Lau Hong Choon	11
Administrative Manager	Ms Yvonne Chung	10

2 COLLEGE AND COUNCIL ACTIVITIES

- 2.1.1 The College had the honour of a visit by Mr Moses Lee, 2nd Permanent Secretary (Health), on 20 May 1998. He was accompanied by Dr Lam Sian Lian, Deputy Director of Medical Services (Public Health), and Mr Willie Tan, Deputy Secretary.
- 2.1.2 It was an opportunity for the Council Members and staff of the College to get better acquainted with Mr Lee and his team. The Council had useful and informative discussions on the role of the College in the discipline of Family Medicine, in particular, on the training of doctors and the provision and accreditation of Continuing Medical Education (CME).

2.1.3 Mr Lee commended the College in its work and what it has contributed and achieved in enhancing the standards of Family Medicine and the profile of the Family Physician/GP. He was encouraged to see that future plans of the College included the provision of more hands-on skills training for our members. Such steps are undoubtedly in the right direction to improving the level of care, which ultimately, is beneficial for our patients.

2.2 Bid to Host WONCA World Conference in 2004

2.2.1 The College came close to winning the bid to host the WONCA World Conference in 2004. Singapore was one of the two possible venues, the other venue was Orlando, Florida, USA. Bids to host world conferences are made six years in advance at WONCA World Executive Meetings which are held triennially and a week before the World Conference itself in the country of the host College. WONCA '98 was held in Dublin, Ireland.

2.2.2. The team presented a polished, high-tech bid detailing the scientific programme, convention facilities and social programme at the WONCA World Executive Meetings in Killarney, Ireland, on 12 June 1999.

2.2.3. The Singapore team was led by Dr Tan See Leng and comprised Dr Kwan Yew Seng, Dr Wong Chiang Yin, and Ms Yvonne Chung. Dr Tan Chee Beng and Dr Wong Weng Hong who had contributed to the planning of the bid, were unable to be in Ireland.

2.2.4. With the absence of some of the WONCA Member Colleges traditionally supporting the Singapore College, the vote went to the USA. The bid for the next WONCA World Conference in 2007 will be held at the WONCA World Conference in 2001 in Durban, South Africa.

2.3 WONCA Conferences and Activities

2.3.1 The 15th WONCA World Conference was held in Dublin, Ireland on 14-16 June 1999. The theme of WONCA '98 was "People and their Family Doctors: Partners in Care". The Singapore delegation comprised Dr Alfred Loh, A/Professor Goh Lee Gan, Dr Richard Ng, Dr Arthur Tan, Dr Kwan Yew Seng, and Ms Yvonne Chung.

2.3.2 A/Professor Goh Lee Gan was invited as Plenary Speaker and presented his lecture on "Patient-Centred Care Revisited- Paradigm, Research and Education". A/Prof Goh was also honoured by WONCA with the award of Fellowship of WONCA. This is the organisation's most prestigious award and is made to individuals who have rendered outstanding service to WONCA and contributed significantly to the development of Family Medicine on an international scale. To date, only twelve such WONCA Fellowships have been awarded.

- 2.3.3 The 1999 Asia Pacific Regional Conference was held in Taipei, Taiwan on 6-10 March 1999. It was attended by a delegation from the College consisting of Dr Alfred Loh Wee Tiong, A/Prof Goh Lee Gan, Dr Kwan Yew Seng and Dr Julian Lim. The theme of the conference was **“Health For All by the Year 2000: Family Medicine - Meeting Old Challenges”**.
- 2.3.2 Dr Alfred Loh and A/Prof Goh Lee Gan were both invited as Plenary Speakers on the topics of Preventative Medicine and Community Medicine respectively. Dr Loh's lecture was on **“Prevention Revisted”** and A/Prof Goh's was on **“Behaviour Change Towards a Healthy Lifestyle and Mindstyle”**.
- 2.3.3 Dr Kwan Yew Seng participated in the Free Paper Research Contest on the subject of **“Optimal Diabetes Management and Renal Complications Prevention (ODMRCP, Singapore) Study: High Prevalence of Nephropathy and its Associated Risk Factors”**. The College congratulates Dr Kwan on winning the second prize for the best research paper.
- 2.3.4 Dr Julian Lim gave a Poster Presentation on the subject of **“Portfolio Based Record: Useful Learning-Teaching Tool in Family Medicine”**.
- 2.3.5 A post-conference workshop on “Quality Assurance in Family Practice” was held on 10-14 March 1999. A/Prof Goh Lee Gan was one of the facilitators and he was joined by Dr Kwan Yew Seng and Dr Julian Lim as participants.

2.4 Family Medicine Project in Indonesia

- 2.4.1 Three members of the College and the Singapore International Foundation were involved in the launch of an inaugural nation-wide seminar on Family Medicine in Jakarta, Indonesia on 11 November 1998.
- 2.4.2 Dr Alfred Loh, A/Prof Goh Lee Gan and Dr Cheong Pak Yean, formed the Singapore International Foundation's Specialist team on Family Medicine as part of the Singapore Volunteers Overseas programme which enables professional Singaporeans to share their skills and knowledge with counterparts in developing countries in Asia.
- 2.4.3 The team was invited by the Indonesian Ministry of Health, which is one of the co-organisers of the project, to assist in preparing Indonesian Family Physicians to participate in the government managed health care system. The team complements the nation-wide government scheme to improve the level of Primary Care offered by Indonesian Family Doctors.
- 2.4.4 A/Prof Goh Lee Gan stayed for a further three days to conduct a “train the trainers” workshop in Family Medicine. The aim of this workshop was to train the participants to train other Family Doctors throughout Indonesia.

2.5 3rd Annual Surgical Update for Family Practice: 23-24 January 1999

2.5.1 The 3rd Annual Surgical Update for Family Practice was held on 23-24 January 1999 at Le Meridien Singapore. The first day's programme was on: Update on Degenerative Disorders in Orthopaedics and included hands-on workshop on injection techniques for common orthopaedic problems. The second day's programme was on Update on Upper GIT Diseases. The practical and interactive programme devised by the Organising Committee was well attended by 165 registrants for the 2-day event. The full report is found in the Report of the CME Committee.

2.6 Proposed Graduate Diploma in Basic Ultrasonography (Obstetrics & Gynaecology) Course

2.6.1 The Joint Ultrasound Committee comprising members of the College, the Graduate School of Medical Studies and representatives for the respective Departments of Obstetrics and Gynaecology in the National University Hospital, Singapore General Hospital and the KK Women's and Children's Hospital, have met on several occasions to devise the course syllabus. The course has been approved by the Graduate School of Medical Studies, NUS. The Committee is now fine tuning the practical part of the programme and finalising the exact resource requirements from each of the teaching centres. The Committee hopes to launch the course in July 1999, leading to the award of a *Graduate Diploma in Basic Ultrasonography (Obstetrics & Gynaecology)*.

2.8 Proposed Minor Surgery Course

2.8.1 The Teaching Faculty for Minor Surgery has been planning for a practical hands-on course in Minor Surgery to be launched in January 2000. It is likely that this course will be held back to back with the 4th Annual Surgical Update also to be held in January 2000. The Minor Surgery course would include a demonstration/presentation of live surgery followed by the practical hands-on sessions on the simulated tissue models. Depending on the confirmed syllabus and venue, the practical part of the programme is likely to be held on two to three consecutive weekends.

2.9 Family Medicine Fellowship Programme (FMFP) & Opening of the Graduate Family Medicine Centre

2.9.1 The Advanced Family Medicine Programme (AFMP) leading to the award of the *Fellow of College of Family Physicians Singapore*, was launched on 9 October 1998.

- 2.9.2 The FMFP is a two year programme by assessment that parallels the corresponding training programmes in the other disciplines of medicine. The aim is to develop Family Physicians who have completed the basic MMed (Family Medicine) degree or equivalent, to be trainers and leaders in developing and promoting the discipline of Family Medicine further.
- 2.9.3 The Fellowship Programme consists of five core components: Clinical Medicine, Skills training, Teaching, Research and Other Activities, Logbook and Assessment. A full report can be found in the Report of the Censors' Board.
- 2.9.4 The launch was marked by an inaugural lecture by Professor John Murtagh on Problem Solving Strategies in Family Medicine. Professor Murtagh is the Professor of General Practice and Head of Department at Monash University, Melbourne, Australia. He was one of the two external examiners for the 1998 MMed (Family Medicine) Examination.
- 2.9.5 The occasion was also marked by the designation of the Graduate Family Medicine Training Centre as one of the training centres for the Fellowship Programme. This is situated at the premises of Dr Cheong Pak Yean's clinic at 76 Jalan Jurong Kechil, Singapore.
- 2.9.6 Dr Alfred Loh, President of the College, conducted the official opening and unveiling of the plaque to commemorate the occasion. The event was well attended and supported by representatives from the Ministry of Health; the Graduate School of Medical Studies, NUS; the Department of Community, Occupational and Family Medicine, NUS; the Health Corporation of Singapore; senior members of the College and members from the Family Medicine fraternity.

2.10 Visitors to the College

During the year under review, the College had the pleasure of receiving distinguished local and overseas visitors:

20 May 1998

Mr Moses Lee, 2nd Permanent Secretary (Health), Ministry of Health
Dr Lam Sian Lian, (then Deputy director of Medical Services Public Health)
Mr Willie Tan, Deputy Secretary

18 August 1998

Dr Moya Kelly, Department of Postgraduate Medicine, Glasgow University, Scotland, UK.
Dr Fred De Looze, Centre for General Practice, Department of Social & Preventive Medicine, University of Queensland, Australia.
 External Teachers for the MMed (Family Medicine) course

6 October 1998

Professor John Murtagh, Professor of General Practice, Monash University, Australia.

External Examiner for the 1998 MMed (Family Medicine) Examination.

Inaugural Lecturer for the College of Family Physicians Singapore, Family Medicine Fellowship Programme.

Professor Lewis Ritchie, MacKenzie Professor of General Practice, University of Aberdeen, Scotland, UK.

External Examiner for the 1998 MMed (Family Medicine) Examination.

1 March 1999

Professor John Feightner, Department of Family Medicine, University of Western Ontario, London, Canada.

To gain first hand experience in the College's role, function and activities in the provision of Continuing Medical Education, including the Family Medicine Teaching Programme

11 March 1999

Dr Robert Higgins, President, World Organisation of Family Doctors (WONCA) and Mrs Barbara Higgins.

Official visit and meeting with the Council and Staff of the College.

18 March 1999

Professor Frede Olesen, Director, Research Unit for General Practice, University of Aarhus, Denmark. Former President of the Danish College of Family Physicians and Regional Vice President for Europe, WONCA. Professor Olesen was accompanied by Mrs Olesen

2.11 Representation on Committees & National Programmes

2.11.1 During the course of the year, Council Members have represented the College on various committees and national programmes:

National Medical Ethics Committee

Dr Alfred Loh

Concept Plan for Primary Health Care in the year 2020

Dr Alfred Loh, A/Professor Goh Lee Gan, Dr Lee Kheng Hock

MOH Committee on Women's Health

Dr Lim Lean Huat

MOH Working Committee on Breast Cancer

Dr Alfred Loh

MOH Committee on Clinical Guidelines on the Use of Antibiotics

Dr Alfred Loh, A/Professor Goh Lee Gan, Dr Soh Cheow Beng, Dr Lee Kheng Hock

MOH Committee on Clinical Guidelines for Respiratory Infections

Dr Lee Kheng Hock

MOH Data Administration Committee

Dr Lee Kheng Hock

National Medical Audit Programme

Dr Alfred Loh

Dr Richard Ng Mong Hoo

Dr Arthur Tan Chin Lock

Dr Lee Kheng Hock

Dr Tan See Leng

National Surveillance Programme: Returns on GP Clinics

Dr Alfred Loh

Board of Visitors to Woodbridge Hospital

Dr Alfred Loh

- 2.11.2 During the course of the year, the College has received requests from various organisations for assistance. Representatives from the Family Court met with Council Members to discuss matters related to Family Physicians providing brief medical reports for victims of family violence.
- 2.11.3 The Singapore Police Force have on several occasions, requested expert medical opinion on particular cases.

3 MEMBERSHIP

In the year under review, the membership strength was 704 as at 31 March 1998.

The distribution by membership type is shown below:

Honorary Fellows	11
Fellows	18
Diplomate Members	73
Ordinary Members	396
Associate Members	154
Overseas Members	4
Retired Members	48

4 BOARD OF CENSORS

The report by the Board of Censors follows this main report on page 30.

5 ACTIVITES OF STANDING COMMITTEES

The reports of the six Standing Committees follow this main report on pages 33-44.

6 ACKNOWLEDGEMENTS

The Sixteenth Council places on record its thanks to all Council Members and College Members who have contributed in one way or another to the success of the past year's activities.

Special acknowledgment and thanks are given to Ms Yvonne Chung, the Administrative Manager, and her staff for the excellent and efficient administrative support given to the Council and members of the College.

DR RICHARD NG MONG HOO
Honorary Secretary
16th Council (1997-1999)

MS YVONNE CHUNG
Administrative Manager

REPORT ON THE BOARD OF CENSORS

1 April 1998 to 31 March 1999

Censor-in-Chief	A/Prof Goh Lee Gan
Censors	Dr James Chang Ming Yu Dr Lau Hong Choon Dr Lim Kim Leong Dr Lim Lean Huat

1) MEMBERSHIP

In the year under review the membership strength was 704 as at 31 March 1999. Of these 48 are retired members. The distribution by grade of membership for the last four years are also shown below:

Membership category	1996	1997	1998	1999
Honorary Fellows	8	8	11	11
Fellows	15	15	18	18
Diplomates	74	74	73	73
Ordinary Members	406	409	412	396
Associate Members	114	121	143	154
Overseas Members	5	3	3	4
Retired Members			39	48
Total	622	630	701	704

2) THE SIXTH MASTERS IN MEDICINE (FAMILY MEDICINE) EXAMINATION

The sixth M.Med (Family Medicine) examination was held from 5 October to 11 October 1998. The external examiners were Professor Lewis Ritchie, Professor of General Practice, University of Aberdeen and Professor John Murtagh, Professor of General Practice, Monash University. Of the 28 candidates who sat the Examination, 24 were successful. Their names are shown below:

Dr Cheong Cher Chee David	Dr Loh Weng Keong Victor	Dr Tan Kia Young Paul
Dr Cheong Lee Ching (Mdm)	Dr Low Chee Wah Mark	Dr Tan Lip Pin (Miss)
Dr Chow Mun Hong	Dr Ng Chirk Jenn	Dr Tan See Leng
Dr Gill Shivcharan Kaur (Mdm)	Dr Ng Joo Meng Matthew	Dr Tang Kim Lian (Mrs)
Dr Goh Chin Ai Moira Clare (Mdm)	Dr Ong Yanny (Miss)	Dr Thng Lip Mong
Dr Goh Khean Teik	Dr Pang Siung King Jonathan	Dr Tan Sok Cheng (Mdm)
Dr Kang Aik Kiang	Dr Quek Su Ling Lillian (Mdm)	Dr Wong Chek Hooi
Dr Kiran Kashyap (Mdm)	Dr Soon Shok Wen Winnie (Mdm)	Dr Yeo Sok Pheng (Mdm)

Dr Tan Lip Pin who scored the highest overall mark and reached distinction is awarded the College of Family Physicians, Singapore, Gold Medal.

3) **ADVANCED FAMILY MEDICINE PROGRAMME**

The Advanced Family Medicine Programme was launched in October 1998. It was decided to conduct the programme as a two-year programme. The aim is to develop holders of the MMed(FM) degree or equivalent to be trainers and leaders in the discipline of Family Medicine. It is both a clinical and an academic programme. On satisfactory completion, the participant will be awarded the Fellowship of the College of Family Physicians, Singapore (FCFPS).

Eight doctors are in the programme. They are:

Dr Paul Goh Soo Chye
Dr Kwan Yew Seng
Dr Lee Kheng Hock
Dr Julian Lim
Dr Ong Chooi Peng
Dr Swah Teck Sin
Dr Siaw Tung Yeng
Dr Tan Chee Beng

4) The Censors' Board met on 4 May 1999 to review the recommendations it submitted to council. The following is proposed:

a) **Award of Honorary Fellowship** to
A/Prof Chee Yam Cheng

b) **College Merit Award**

The Censors' board discussed the award for the category of members who have contributed to the College but do not hold a higher qualification. It is proposed that the College Merit Award be set for such doctors. The nominated doctor should satisfy the proposed criteria for the award which is as follows:

- i) College Member
- ii) Contributed substantially to the College
- iii) Member of a Committee of the Council
- iv) Served three terms (6 years) or more in the Council

On this assumption, the Censors' Board proposes that the College Merit Award be given to:

Dr Richard Ng Mong Hoo
Dr Arthur Tan Chin Lock
Dr James Chang Ming Yu

c) **Fellowship of the College**

The Censors' Board proposed that the two categories of Fellows be retained:

- i) Honorary Fellow
- ii) Fellow

The **Honorary Fellowship** is given to persons outside the Family Medicine fraternity but who have contributed to the College.

The **Fellowship** is given to Family Physicians who hold the MCGPS, Masters in Medicine (Family Medicine) or equivalent, and who have contributed to the College.

It is envisaged that these Fellows will be able to be appointed examiners in the Masters in Medicine (Family Medicine) examinations.

The **Fellowship by Assessment** will come under this category of Fellows as well.

d) **Censor-in-Chief**

The Censors' Board re-affirms its recommendation that Dr Lau Hong Choon be appointed the next Censor-in-Chief.

ASSOCIATE PROFESSOR GOH LEE GAN
Censor-in-Chief

REPORT OF CONTINUING MEDICAL EDUCATION COMMITTEE

1 April 1998 to 31 March 1999

Chairman	Dr Richard Ng Mong Hoo
Secretary	Dr Tan Chee Beng
Members	Dr Lau Hong Choon Dr David Lim Hock Huang
Librarian	Dr Gerard Low
Ex-Officio	A/Prof Goh Lee Gan

Continuing Medical Education continues to be one of the core activities of the College. The Committee has been busy in the following events.

3RD ANNUAL SURGICAL UPDATE FOR FAMILY PRACTICE 23-24 JANUARY 1999

The 3rd Annual Surgical Update for Family Practice was held on 23-24 January 1999 at Le Meridien Singapore. The first day's programme was on: "Update on Degenerative Disorders in Orthopaedics" and included hands-on workshop on injection techniques for common orthopaedic problems. The second day's programme was on "Update on Upper GIT Diseases" and included an interactive programme using a hand held computerised system to express an opinion on certain clinical conditions and issues. A total of 165 registrants participated in the two day programme.

The College places on record its thanks to all participants and especially the Organising Committee and staff of the Secretariat.

PRACTICE GUIDELINES ON OSTEOPOROSIS

The College also collaborated with the Osteoporosis Society (Singapore) to publish a handbook entitled: Practice Guidelines from the Osteoporosis Society. This handbook was distributed to all College Members on a complimentary basis.

FAMILY PHYSICIAN'S GUIDE TO COMMON UROLOGICAL PROBLEMS

The Department of Urology at the Singapore General Hospital celebrated its 10th Anniversary in 1998. As part of this event, the College was invited to contribute to the book: Family Physician's Guide to Common Urological Problems, published to commemorate its 10th Anniversary. This book is a compilation of articles covering most of the important urological conditions frequently encountered by the Family Physician. It serves as a useful desk-top reference tool for the busy Family Physician.

Thanks and acknowledgements are extended to Dr Lee Kheng Hock for his contribution of an article: "A Family Physician's Perspective on Urology" and to Ms Yvonne Chung for her editorial assistance.

SEMINARS/SYMPOSIUMS NOMINALLY SPONSORED/CO-ORGANISED BY THE COLLEGE

The following are Seminars/Symposiums co-organised or nominally sponsored by the College:

- 18/4/98 6th Workshop and Seminar on Male & Female Sexual Dysfunction
&
19/4/98
- 30/5/98 General Practitioners' Seminar on HIV
- 7/6/98 Clinical Ophthalmology Course for the Family Physician (COCFP) 1998
- 19/7/98 Adverse Drug Reactions-An Update
- 1/8/98 Management of Menopause
- 12/9/98 Clinical Experience of Leukotriene Receptor Antagonists - A Worldwide Perspective
- 28/10/98 15-Minutes Asthma Visit
- 13/11/98 Advances in Contraception
- 21/11/98 Basic O & G Ultrasound Workshop for General Practitioners
&
22/11/98
- 15/1/99 Diving Medicine Symposium for Family Physicians
- 6/3/99 Hepatitis B Update-The Singapore Story
- 13/3/99 Management of Women with Emotional Disorders in Primary Care Practice
- 20/3/99 7th Workshop and Seminar on Male & Female Sexual Dysfunction
&
21/3/99

ACKNOWLEDGEMENTS

I wish to thank all members of the CME Committee, speakers and members the teaching faculties for the various courses, and all the delegates for their support and participation.

DR RICHARD NG MONG HOO
Chairman
Continuing Medical Education Committee

REPORT ON THE FAMILY MEDICINE TEACHING PROGRAMME

1 April 1998 to 31 March 1999

In the year under review, 76 - 92 doctors enrolled in the Family Medicine Teaching Programme. Four modules of the Family Medicine Teaching Programme were conducted in the period from 11 July 1998 to 5 June 1999. The attendance figures are shown below.

MODULE	PERIOD	FAMILY PHYSICIANS	PPS TRAINEES	MOH TRAINEES	TOTAL
1	11 Jul 98 - 29 Aug 98	17	8	66	91
2	26 Sept 98 - 28 Nov 98	15	13	64	92
3	30 Jan 99 - 13 Mar 99	10	12	63	85
4	27 Mar 99 - 5 Jun 99	5	11	60	76

The topics covered in the modular course were

MODULE 1

- a. Practice Skills (4 sessions)
- b. Respiratory and Cardiovascular Disorders (3 sessions)
- c. Medical Record Keeping and Confidentiality (1 session)

MODULE 2

- a. The Child and Adolescent (4 sessions)
- b. Gastro-enterological Disorders (3 sessions)
- c. Notification, Certification and Dispensing (1 session)

MODULE 3

- a. Principles of Continuing Care (4 sessions)
- b. Oncology, Renal and Blood Disorders (3 sessions)
- c. Managing The Practice (1 session)

MODULE 4

- a. The Elderly Patient (4 sessions)
- b. Psychiatric Disorders (3 sessions)
- c. Computer Use In The Clinic (1 session)

Thanks are due to the chairmen and speakers for their contributions in the teaching programme. Thanks are also due to Ms Yvonne Chung, Katy Chan and Belinda Fok for their administrative and secretarial support.

ASSOCIATE PROFESSOR GOH LEE GAN

Course Director

Family Medicine Teaching Programme

REPORT OF THE UNDERGRADUATE TEACHING COMMITTEE

1 April 1998 to 31 March 1999

Chairman	Dr David Lim Hock Kuang
Members	Dr Hong Ching Ye Dr Lawrence Ng Chee Lian
Ex-Officio	Dr Lim Lean Huat

The Committee co-organised the following activities with the Department of Community, Occupational and Family Medicine (COFM) of the National University of Singapore:

1) COMMUNICATION WITH THE PATIENTS MODULE 1998

The following Family Medicine tutors taught second year medical students at their clinics as well as holding teaching sessions at the National University Hospital wards:-

- 1) Dr F Alsogoff
- 2) Dr Lau Waun Kei
- 3) Dr Khoo Kah Bin
- 4) Dr David Lim
- 5) Dr Jason Yap
- 6) Dr Winston Hwang
- 7) Dr Ajith Damodaran
- 8) Dr Robin Elizabeth Teoh

2) GENERAL PRACTITIONER TUTORS FOR FAMILY MEDICINE POSTING AT CLINICS

The following Family Physicians / General Practice Tutors took in third year medical students for a one or two weeks attachment at their clinics in February 1999.

Dr Ajith Damodaran	Dr Loo Choon Yong
Dr Bina Kurup	Dr Low Chee Wah Mark
Dr Chan Cheow Ju	Dr Low Kee Hwa
Dr Chan Swee Mong Paul	Dr Low Mun Heng Gerard
Dr Cheong Pak Yean	Dr Lu Mark
Dr Chok Ching Chay	Dr Mao Fong Hao
Dr Choo Kay Wee	Dr N K Virabhak
Dr Chua Hua Eng Daniel / Dr Yap Lee	Dr Neo Eak Chan
Dr Goh Kah Cheng	Dr Ng Lawrence
Dr Goh King Hua	Dr Ng Matthew
Dr Hia Kwee Yang	Dr Omar B Saleh Talib
Dr Hwang Teng Ben Winston	Dr Pang Sze Kang Jonathan

Dr Kan Siew Yoong	Dr Soh Cheow Beng Aloysius
Dr Koh Eng Kheng / Dr Kevin Koh	Dr Tan Gek Hua
Dr Kwek Soon Kiat Eric	Dr Tan See Leng
Dr Lee Hew Mun John	Dr Tan Swee Lian Cecilia
Dr Lee Kheng Hock	Dr Tan Teck Hong
Dr Lim Erk Meng	Dr Tan Tze Lee
Dr Lim Hock Kuang David	Dr Thio Bernard
Dr Lim Jit Biaw Benny	Dr Wee Sip Leong Victor
Dr Lim Khai Liang John	Dr Wong Kum Hoong
Dr Lim Kim Leong	Dr Wong Ming
Dr Lim Lean Huat	Dr Wong Wee Nam
Dr Lim Lee Kiang Julian	Dr Wong Weng Yew
Dr Lim Priscilla	Dr Yap Soo Kor Jason
Dr Loh Wee Tiong Alfred	Dr Yeo Peng Hock Henry
Dr Lok Yin Fang	Dr Yii Hee Seng
Dr Loo Choo Woon	

3) **GENERAL PRACTITIONER POSTINGS, BRIEFINGS AND FEEDBACK / DISCUSSION**

This annual gathering of the General Practitioner Tutors was held on 10 January 1999 at the Department of Community, Occupational and Family Medicine and was well attended. A paper on "New Directives in Family Medicine Teaching for Undergraduates" was presented by A/Prof Goh Lee Gan and a lively discussion ensued.

Finally, on behalf of the Committee, I would like to thank all Family Medicine Practitioners for their hard work and for sacrificing their time to make this whole programme a success every year.

DR DAVID LIM HOCK KUANG
 Chairman
 Undergraduate Teaching Committee

REPORT OF THE RESEARCH AND INFORMATION COMMITTEE

1 April 1998 to 31 March 1999

Chairman	Dr Lee Kheng Hock
Secretary	Dr Loh Kok Chi
Members	Dr Choo Kay Wee Dr Shanta Emmanuel Dr Angeline Chua Poh Gek Dr Antony Tam Wai Yan Dr Lawrence Ng Chee Lian
Ex-Officio	A/Prof Goh Lee Gan

The Research and Information Committee has been busy this year in a number of projects.

College Website

We are proud to announce that our College Website is now on the internet. It is at "<http://www.cfps.org.sg>". The new URL is easier to remember. We have engaged the Medical Informatics Programme of the National University of Singapore to assist us in the technical aspects of the project. The creative and editorial work is done by members of the Research and Information Committee and our Secretariat staff. At the time of writing, the site is still under heavy construction with new features being added. The official launch of our web site is on 22 May 1999.

Our "cyber-College" is an exciting place that is constantly updated. The site would present the College's history and values to local and international visitors. The news page would quickly update visitors on the latest happenings and projects of the College. The link page would bring you useful resources and to the doorsteps of sister College all over the world. There is a forum page where members can log-on and discuss issues with fellow members. There is also a structured on-line CME programme.

Finally our dream of having good, comprehensive and accessible CME programme is about to come true. This will conform with our plan to have a unified CME programme that follows a syllabus that covers the length and breath of Family Medicine. It is a modular system that completes a cycle once every 2 years. Recognition awards for doctors who successfully complete the modules is in the pipe-line. Members can update their skills and knowledge at their convenience and in the comfort of their home or office.

Achilles Project

The College is currently engaged in a study on foot diseases in Singapore called the Achilles Project. This is a study on the prevalence of various foot diseases seen by Family Physicians. It is presently in the data collection phase. This project is sponsored by a grant from Janssen-Cilag. In conjunction with the study, we would be publishing a book on foot diseases.

National Audit Programme

The Medical Accreditation and Audit Unit of the Ministry of Health may be starting auditing programmes for primary care clinics. We are mindful of the difficulty and the sensitivity of such programmes. The College is presently in discussion with the MAAU in this area. We have proposed that we first undertake some research projects to gather information on areas where audit may result in better patient care. We also feel that audits should be carried out in a non-threatening manner.

Hepatitis B Endpoint Study

The College is also participating in a study of Hepatitis B carriers in Singapore. It is a large study that aims to collect data from about 10,000 carriers. This will be a joint effort with the National University of Singapore, the Family Health Service, MOH, and the Clinical Trials and Epidemiological Research Unit.

College Archive Project

The committee has also started a research project into the history and development of our College. In-depth interviews were conducted with pioneers and senior members of the College. The interviews are recorded on video-tapes. They will be digitised and archived. The material would eventually be edited and made available to our members in the multi-media section of our new library. In conjunction with this project, we are also collecting articles and memorabilia of historical interest of the College Archives. Advice and contributions from members would be most welcome.

DR LEE KHENG HOCK

Chairman

Research and Information Committee

REPORT OF THE PUBLICATIONS COMMITTEE

1 April 1998- 31 March 1999

Honorary Editor & Chairman	Dr Lau Hong Choon
Administrative Editor	Ms Yvonne Chung
Section Editors	A/Prof Goh Lee Gan
	Dr Arthur Tan Chin Lock
	Dr Lawrence Ng Chee Lian
	Dr Paul Goh Soo Chye
	Dr Helen Leong Soh Sum
	Dr Tan Chee Beng
	Dr Tan Ngiap Chuan
	Dr Shirley Goh Choon Kee
	Dr Siaw Tung Yeng
Section Assistants	Dr David Cheong
	Dr Tok Sock Cheng
	Dr Jonathan Phang Siung King
Editor: The College Mirror	Ms Yvonne Chung
Editorial Assistant	Ms Katy Chan

The combined *Singapore Family Physician* and the *College Mirror* has achieved a more presentable look, but what is required now is timeliness in production. Articles for the journal have not been coming easily since the journal is not a peer review journal and doctors who intend to publish their studies would prefer other journals which are on the Medline. The tack of the publication would be to go for local education since the distribution of the journal is local.

There have been some changes in the format and the journal has been organised into sections with the *College Mirror* in the last or middle of the issue; Ms Yvonne Chung edits and organizes the *College Mirror*. The journal has been divided into the following sections: Editorial, President's Column, Invited Articles, Original Articles, Management Tips, the Surgical Page and Tutorials in Family Medicine. There are also *Materia Non Medica*, Book Reviews and Quizzes.

The journal has kept to a thematic approach, thus enabling the flow of articles to be more orderly and creating a semblance of themes for each issue. We have decided to list a number of contributors to the journal such that the journal will have a constant flow of articles. The focus of the journal is educational. Since our Family Physicians are practical, the focus on management, such as in the Surgical Page and Management Tips section, would give a view of the journal from the point of a practising Family Physician.

So what is the tack for the SFP before the millenium ? From looks to organisation of content and now to system and maintenance of the system. The Council has agreed to pay for an extra administrative assistant to assist in the publication work. The person contracted will mark time and ensure that the journal comes out on time.

Finally on behalf of the Publications Committee, I would like to thank the Administrative Manager and all contributors to the recent issues of the journal for their effort put into the journal.

DR LAU HONG CHOON
Honorary Editor

REPORT OF THE PRACTICE MANAGEMENT COMMITTEE

1 April 1998- 31 March 1999

Chairman	Dr Tan See Leng
Members	Dr Philip Koh Dr Wong Chiang Yin

The year under review started with quite of a number of projects. The highlights include the following:

1. Formation of the ultrasound committee chaired by Dr Alfred Loh and the formulation of a Graduate Diploma in Basic Ultrasonography course (Obstetrics and Gynaecology) for family physicians.
2. Presentation of a bid to host the WONCA world conference in Singapore in the year 2004.
3. Participation in the meetings organised by the Medical Standards and Technology Committee under the Productivity and Standards Board.
4. Organisation of visits to the Singapore Armed Forces medical centers.

Details of each project are found below:

1. Formation of the ultrasound committee for the course leading to a Graduate Diploma in Basic Ultrasonography (Obstetrics and Gynaecology)

Following the meetings of the protem committee into the feasibility of such a course, approval and recognition was finally obtained from the University's Graduate School of Medical Studies, and with the blessings of Professor Ratnam, the official committee for the ultrasound course was formed. The committee is chaired by Dr Alfred Loh and comprises members of the O & G departments of KK Women's and Children's Hospital, National University Hospital and Singapore General Hospital. With continual input from all parties concerned, the course looks set to kick off by mid-1999. It will serve to improve the basic ultrasound screening skills of family physicians and enhance holistic care to patients.

2. Presentation of a bid to host the WONCA world conference in Singapore in 2004.

This was the highlight where a delegation of eight College Council Members worked tirelessly to put up an impressive marketing bid to secure the chance of hosting the WONCA World Conference here in 2004. With support from the Singapore Tourism Board, Television Corporation of Singapore, NTUC Income and many Council Members, the team presented an impressive bid in Killarney,

Ireland in June 1998. However, we lost narrowly to the Americans due to the absence of certain key members in the WONCA World Council during the voting exercise.

3. Participation in the Medical Standards and Technology Committee meetings

The year also saw four meetings being organised by the MSTC in the Productivity and Standards Board in Science Park. The meetings provided an opportunity for College Council Members to have an insight into the ISO standards and how they are being set, applied and reviewed.

4. Visit to SAF Medical Centers.

The College resumed the visits to the SAF medical centers this year under the invitation of the SAF Medical Corps. A visit to the SAF Jurong Medical Centre was conducted on 10 February 1999 by Dr Alfred Loh and Dr Arthur Tan. The agenda was to provide professional feedback on the quality of health services provided by the SAF Medical Centre, and to improve the level of primary health care in SAF Medical Centres.

DR TAN SEE LENG

Chairman

Practice Management Committee

REPORT OF THE FINANCE COMMITTEE

1 April 1998 - 31 March 1999

Chairman	Dr Arthur Tan Chin Lock
Secretary	Dr Richard Ng Mong Hoo
Ex-Officio	Dr Alfred Loh Wee Tiong

The College accounts continued to be in negative balance as a result of factors that have persisted through the past few years. This year's deficit is fortunately reduced by half to \$95,801.00 as against last year's amount of \$194,589.00

Rental remained the biggest single expenditure for the year, amounting to \$109,182.00, in spite of a slight reduction granted after repeated appeals. Income from advertisements in College publications was the next major item to suffer a 60% reduction for the year due to the continued presence of a depressed economy.

The College remained prudent with operating expenditure, was extradiligent in the recovery of outstanding subscriptions, which resulted in one of the highest amount of subscriptions collected (\$102,382.00) for the past 8 years; and sourced the best interest rate for our fixed-deposits of \$1,408,231.00, to achieve an average of 8% interest income, amounting to \$114,939.00.

The following table shows the financial performance of the College for the past 8 years:

Summary of Income & Expenditure from 1992 to 1999

	1992	1993	1994	1995	1996	1997	1998	1999
Gross Income	114740	137922	166953	290988	258645	266866	291244	289518
Gross Expenditure	156452	174888	132667	136526	198296	312705	485833	385319
BALANCE	(41712)	(36966)	(34286)	154462	60349	(45839)	(194589)	(95801)

DR ARTHUR TAN CHIN LOCK
Honorary Treasurer

COLLEGE OF FAMILY PHYSICIANS SINGAPORE

ACCOUNTS FOR THE YEAR ENDED

31ST MARCH, 1999

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**AUDITOR'S REPORT TO THE MEMBERS OF
COLLEGE OF FAMILY PHYSICIANS SINGAPORE**

We have audited the accompanying balance sheet as at 31st March, 1999, and the income and expenditure account for the year then ended. These financial statements are the responsibility of the management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Singapore Standards on Auditing. These Standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements are properly drawn up in a accordance with the rules and Statements of Accounting Standard, and so as to give a true and fair view of the state of affairs of the College of Family Physicians Singapore at 31st March, 1999 and of the results of the College of Family Physicians Singapore for the year then ended on that date.

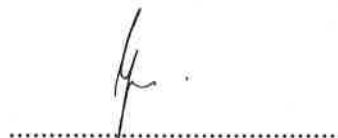
Singapore,
26th April, 1999



V.P. KUMARAN & CO.
CERTIFIED PUBLIC ACCOUNTANTS


.....

President


.....

Honorary Secretary


.....

Honorary Treasurer

COLLEGE OF FAMILY PHYSICIANS SINGAPORE

“BALANCE SHEET AS AT 31ST MARCH, 1999”

	<u>NOTE</u>		<u>1999</u>		<u>1998</u>
		S\$	S\$	S\$	S\$
<u>GENERAL FUND</u>					
Balance at 31st March, 1998			(41,966)		152,623
(Less): Net (deficit) for the year			<u>(95,801)</u>		<u>(194,589)</u>
			(137,767)		(41,966)
<u>OTHER FUNDS</u>					
Journal fund	(2)	32,750		30,400	
College Development and Research fund	(3)	746,627		692,950	
Victor Louis Fernandez Fellowship fund	(4)	26,245		24,361	
Postgraduate Family Medicine Library fund	(5)	<u>796,318</u>	<u>1,601,940</u>	<u>739,168</u>	<u>1,486,879</u>
			<u>1,464,173</u>		<u>1,444,913</u>
REPRESENTED BY:					
<u>FIXED ASSETS</u>	(6)		28,601		30,893
<u>CURRENT ASSETS</u>					
Stock of postage stamps			142		142
Fixed deposit	(7)	1,408,231		1,564,530	
Cash in hand and at bank	(8)	63,821		48,471	
Sundry receivable	(9)	11,300		11,300	
Deposits	(10)	<u>1,000</u>		<u>500</u>	
		1,484,494		<u>1,624,943</u>	
<u>LESS: CURRENT LIABILITIES</u>					
Advance for fellowship programme			6,000		-
Accrued charges	(11)		<u>42,922</u>	<u>210,923</u>	
			48,922	<u>210,923</u>	
Net current assets			<u>1,435,572</u>		<u>1,414,020</u>
			<u>1,464,173</u>		<u>1,444,913</u>

See accompanying notes to the accounts

COLLEGE OF FAMILY PHYSICIANS SINGAPORE

**INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED
31ST MARCH, 1999**

<u>INCOME</u>	<u>NOTE</u>	<u>1999</u>		<u>1998</u>	
		S\$	S\$	S\$	S\$
Subscription		102,382		39,910	
Entrance fees		650		1,400	
Miscellaneous income	(12a)	186,486		245,078	
Interest on fixed deposit	(12c)	<u>-</u>	289,518	<u>4,856</u>	291,244
<u>LESS: EXPENDITURE</u>					
Salaries, bonus and allowance		81,042		76,750	
Provident fund and skill development levy		13,93		15,400	
Rental of office premises		109,182		112,099	
Rental of booth/lecture rooms		-		240	
Conference		3,541		6,940	
Printing and stationery		5,672		7,983	
Telephone charges		857		1,564	
Postages		9,182		5,506	
Transport		163		210	
Insurance		847		-	
Water and electricity		2,266		3,123	
Repairs and maintenance		549		866	
Miscellaneous expenses	(12b)	140,067		252,160	
Auditors' remuneration		700		700	
Depreciation of fixed assets		<u>17,319</u>	<u>385,319</u>	<u>2,292</u>	<u>485,833</u>
Net (deficit) for the year			<u>(95,801)</u>		<u>(194,589)</u>

See accompanying notes to the accounts

COLLEGE OF FAMILY PHYSICIANS SINGAPORE

NOTES TO THE ACCOUNTS - 31ST MARCH, 1999

1) GENERAL

The accounts of the college are expressed in Singapore dollars.

2) JOURNAL FUND

1998		1999
S\$		S\$
30,000	Balance at 31st March, 1998	30,400
400	Add: Donations received during the year	-
<u>955</u>	Interest on fixed deposit	<u>2,350</u>
31,355		32,750
<u>955</u>	Less: Transferred to miscellaneous income	-
<u><u>30,400</u></u>	Balance at 31st March, 1999	<u><u>32,750</u></u>

3) COLLEGE DEVELOPMENT AND RESEARCH FUND

1998		1999
S\$		S\$
671,581	Balance at 31st March, 1998	692,950
-	Add: Donations during the year	100
<u>21,369</u>	Interest on fixed deposit	<u>53,577</u>
<u><u>692,950</u></u>	Balance at 31st March, 1999	<u><u>746,627</u></u>

4) VICTOR LOUIS FERNANDEZ FELLOWSHIP FUND

1998		1999
S\$		S\$
23,610	Balance at 31st March, 1998	24,361
<u>751</u>	Add: Interest on fixed deposit	<u>1,884</u>
<u><u>24,361</u></u>	Balance at 31st March, 1999	<u><u>26,245</u></u>

5) POSTGRADUATE FAMILY MEDICINE LIBRARY FUND

1998		1999
S\$		S\$
-	Balance at 31st March, 1998	739,168
739,168	Add: Funds brought in during the year	-
<u>-</u>	Interest on fixed deposit	<u>57,150</u>
<u><u>739,168</u></u>	Balance at 31st March, 1999	<u><u>796,318</u></u>

6) FIXED ASSETS

<u>1999</u>	<u>AT COST AT</u>		<u>ACCUMULATED DEPRECIATION NET BOOK</u>		
	<u>31-03-1998</u>	<u>ADDITION</u>	<u>DEPRECIATION</u>	<u>FOR THE YEAR</u>	<u>VALUE</u>
	\$	\$	\$	\$	\$
Furniture and fittings	81,657	-	81,085	190	572
Tapes and library books	54,688	-	54,688	-	-
Office equipment	69,643	-	65,439	2,102	4,204
Computers	40,127	15,027	55,154	15,027	-
Chubb alarm system	4,264	-	4,264	-	-
Paintings	11,525	-	-	-	11,525
Pottery	12,300	-	-	-	12,300
	<u>274,204</u>	<u>15,027</u>	<u>260,630</u>	<u>17,319</u>	<u>28,601</u>

<u>1998</u>	<u>AT COST AT</u>		<u>ACCUMULATED DEPRECIATION NET BOOK</u>		
	<u>31-03-1997</u>	<u>ADDITION</u>	<u>DEPRECIATION</u>	<u>FOR THE YEAR</u>	<u>VALUE</u>
	\$	\$	\$	\$	\$
Furniture and fittings	80,705	952	80,895	190	762
Tapes and library books	54,688	-	54,688	-	-
Office equipment	69,643	-	63,337	2,102	6,306
Computers	40,127	-	40,127	-	-
Chubb alarm system	4,264	-	4,264	-	-
Paintings	11,525	-	-	-	11,525
Pottery	12,300	-	-	-	12,300
	<u>273,252</u>	<u>952</u>	<u>243,311</u>	<u>2,292</u>	<u>30,893</u>

* No depreciation is provided for painting and pottery as the former appreciates in value and the latter will be replaced as and when the need arises.

7) **FIXED DEPOSIT** - REPRESENTED BY:

<u>1998</u>		<u>1999</u>
S\$		S\$
30,400	Journal fund	32,750
692,950	College Development and Research fund	746,627
24,361	Victor Louis Fernandez Fellowship fund	26,245
739,168	Postgraduate Family Medicine Library fund	796,318
<u>77,651</u>	General fund	<u>(193,709)</u>
<u>1,564,530</u>		<u>1,408,231</u>

8) **CASH IN HAND AND AT BANK**

<u>1998</u>		<u>1999</u>
S\$		S\$
	This consists of:	
1,199	Cash in hand	851
39,827	Cash at Overseas Union Bank-a/c. No.1	49,196
914	Cash at Overseas Union Bank-a/c. No.2	5,914
6,041	Cash at Overseas Union Bank-a/c. No.3	5,686
-	Cash at Overseas Union Bank-a/c. No.4	-
<u>490</u>	Cash at Citibank-Maxisave	<u>2,174</u>
<u>48,471</u>		<u>63,821</u>

9) **SUNDRY RECEIVABLE**

<u>1998</u>		<u>1999</u>
S\$		S\$
10,690	Subscription in arrears	10,690
<u>610</u>	Singapore Family Physician advertisers	<u>610</u>
<u>11,300</u>		<u>11,300</u>

10) **DEPOSITS**

<u>1998</u>		<u>1999</u>
S\$		S\$
<u>500</u>	Security deposit	<u>1,000</u>

11) ACCRUED CHARGES

<u>1998</u>		<u>1999</u>
S\$		S\$
700	V.P.Kumaran & Co.	700
51,000	Renovation and upgrading	5,625
30,000	Journals	30,000
15,000	Wonca bid	6,597
1,060	CPF-Mar'98	-
3	SDF-Mar'98	-
1,061	Salary-Mar'98	-
112,099	Rental of office premises	-
<u>210,923</u>		<u>42,922</u>

12a) MISCELLANEOUS INCOME

<u>1998</u>		<u>1999</u>
S\$		S\$
11,460	Diabetes training programme	-
91,801	Scientific Conference	-
24,400	Advertisement in publications	9,440
25,830	SMC-CME	29,385
3,365	Sundry income	1,256
47,302	Family Medicine Teaching Programme	74,077
160	CME update	-
1,555	Journal Fund-Singapore Family Physician	2,105
-	Ophthalmology and Gynaecology course	7,150
22,875	Mailing & despatch fee	35,290
16,330	Annual Surgical Update	27,783
<u>245,078</u>		<u>186,486</u>

12b) MISCELLANEOUS EXPENSES

<u>1998</u>		<u>1999</u>
S\$		S\$
546	Research fee	10,123
4,553	Training materials	-
15,189	Journal	2,854
-	Family Medicine Teaching Programme	9,820
1,822	Refreshment	1,742
17,950	Sundries	2,641
-	Donations-NUS Endowment Fund	15,000
14,103	Security charges	16,995
2,883	Photocopying	4,093
12,580	The Singapore Family Physician	12,500
29	Medical fees	-
4,200	Accounting charges	4,200
9,344	Diabetes training programme	-
6,429	Stock written off	-
12,365	Annual Surgical Update	21,209
123,057	Scientific Conference	9,150
610	CME update	-
<u>26,500</u>	SMC-CME	<u>29,740</u>
<u>252,160</u>		<u>140,067</u>

12c) INTEREST ON FIXED DEPOSIT

<u>1998</u>		<u>1999</u>
S\$		S\$
11	Citibank - Maxisave	22
<u>27,920</u>	Citibank - Fixed deposit	<u>114,939</u>
27,931		114,961
955	Less: Transferred to Journal fund	2,350
21,369	Transferred to College Development and Research fund	53,577
751	Transferred to Victor Louis Fernandez fellowship fund	1,884
-	Transferred to Postgraduate Family Medicine Library Fund	57,150
<u>23,075</u>		<u>114,961</u>
<u>4,856</u>	As shown in income and expenditure account	-

13) COMPARATIVE FIGURES

Certain comparative figures have been reclassified to conform with the current year's presentation.

LIST OF MEMBERS
(As at 31 March 99)

HONORARY FELLOWS

- 1 Dr Chen Ai Ju
- 2 Dr Fabb Wesley E
- 3 Dr Kwa Soon Bee
- 4 Dr Lam Sian Lian
- 5 Datuk (Dr) Lim Kee Jin
- 6 Prof Lim Pin
- 7 Dato (Dr) R Balasundaram
- 8 Dr Rajakumar M K
- 9 Dr Richard B Geeves
- 10 Dr Syed Mahmood Bin Syed Hussain
- 11 Prof Tock Peng Chong Edward

FELLOWS

- 1 Dr Chan Nang Fong
- 2 Dr Chan Swee Mong Paul
- 3 Dr Chang Ming Yu James
- 4 Dr Cheong Pak Yean
- 5 A/Prof Goh Lee Gan
- 6 Dr Hanam Evelyn
- 7 Dr Koh Eng Kheng
- 8 Dr Lee Suan Yew
- 9 Dr Leong Vie Chung
- 10 Dr Lim Kim Leong
- 11 Dr Lim Lean Huat
- 12 Dr Ling Sing Lin
- 13 Dr Loh Wee Tiong Alfred
- 14 Dr Soh Cheow Beng
- 15 Dr Vaswani Moti Hassaram
- 16 Dr Wong Heck Sing
- 17 Dr Wong Kum Hoong
- 18 Dr Yeo Peng Hock Henry

DIPLOMATE MEMBERS
OTHER COUNTRIES

- 1 Dr Soh Fook Thin Philip
- 2 Dr Soon Siew Pheng Roy
- 3 Dr Viegas Claire Maria

DIPLOMATE MEMBERS

MALAYSIA

- 1 Dr Chooi Sooi Lang
- 2 Dr Chung Sin Fah
- 3 Dr Fernandez Tiburtius
- 4 Dr Hee Wan Jang Henry
- 5 Dr Hew Kin Sun
- 6 Dr Yong Voon Fatt
- 7 Dr Yoong Foh Yan

DIPLOMATE MEMBERS

SINGAPORE

- 1 Dr Chan Beng Leong
- 2 Dr Chan Cheow Ju
- 3 Dr Chia Yuit Keen
- 4 Dr Chin Keng Huat Richard
- 5 Dr Chiong Peck Koon Gabriel
- 6 Dr Chok Ching Chay
- 7 Dr Chong Hoi Leong
- 8 Dr Choo Kay Wee
- 9 Dr Chow Yeow Ming
- 10 Dr Damodaran Ajith
- 11 Dr Ee Guan Liang Adrian
- 12 Dr Foong Chan Keong
- 13 Dr Goh Kiat Seng
- 14 Dr Goh King Hua
- 15 Dr Goh Siew Teong
- 16 Dr Heng Swee Khoon Andrew
- 17 Dr Hia Kwee Yang
- 18 Dr Ho Gien Chiew
- 19 Dr Huan Meng Wah
- 20 Dr Khoo Beng Hock Michael
- 21 Dr Kong Kum Leng
- 22 Dr Kurup Bina
- 23 Dr Kwan Pak Mun
- 24 Dr Lau Hong Choon
- 25 Dr Lee Kheng Hock
- 26 Dr Lee Kok Leong Philip
- 27 Dr Lee Michael
- 28 Dr Leong Wai Hin Linda
- 29 Dr Liao Kian Huat
- 30 Dr Lim Bee Geok
- 31 Dr Lim Bee Hwa Kitty

- 32 Dr Lim Chong Sing
- 33 Dr Lim Chun Choon
- 34 Dr Lim Kah Choo Carol
- 35 Dr Lim Shuen Li Selina
- 36 Dr Lim Sinn Ling
- 37 Dr Lim Shyan
- 38 Dr Loo Choon Yong
- 39 Dr Low Kee Hwa
- 40 Dr Low Mun Heng Gerard
- 41 Dr Lui Woei Sen
- 42 Dr Lum Chun Fatt
- 43 Dr Mathani Suresh Ramchand
- 44 Dr Murugasu Deirdre
- 45 Dr Ng Ban Cheong
- 46 Dr Ng Chee Lian Lawrence
- 47 Dr Ng May Mei
- 48 Dr Omar Bin Saleh Talib
- 49 Dr Seet Po Choo Cynthia
- 50 Dr Swah Teck Sin
- 51 Dr Tan Chek Wee
- 52 Dr Tan Heng Kwang
- 53 Dr Tan Kok Kheng
- 54 Dr Tan Swee Lian Cecilia
- 55 Dr Tan Swee Teck Michael
- 56 Dr Tay Soi Kheng
- 57 Dr Wee Sip Leong Victor
- 58 Dr Wee Soon Heng Christopher
- 59 Dr Wong Fook Meng Wilson
- 60 Dr Wong Sin Hee
- 61 Dr Wong Song Ung
- 62 Dr Yeo Siam Yam
- 63 Dr Yii Hee Seng

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 240 Dr Ng Lee Beng
 241 Dr Ng Mong Hoo Richard
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 243 Dr NuriAzzah Binti Ahmad
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 246 Dr Ong Eng Cheng
 247 Dr Ong Kian Giap Daniel
 248 Dr Ong Meng Yi
 249 Dr Ong Poh Kheng
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- 15 Dr Cheong Seng Kwing
- 16 Dr Chong Chun Hon
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- 25 Dr Foo Hui Yuan Vivienne
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- 28 Dr Goh Choon Kee Shirley

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